

# ATLAS REALTY MANAGEMENT CO., INC

Sunbrook Manor 844 5th Avenue Duncansville, PA 16635 814-695-7962 (telephone/fax)

**CONSUMER NOTICE (THIS IS NOT A CONTRACT)** Lori Baker hereby states that with respect to the property, I am acting as an agent of the owner pursuant to a Property Management Agreement.

I certify that I have provided this notice

Date

Signature of Consumer (Applicant)

Signature of Consumer (Spouse)

*Please complete all requested information on the front and back of this form. Thank you for your interest in our apartments.*

Date of Application \_\_\_\_\_ Desired Date of Occupancy \_\_\_\_\_

Apt. # \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_ Security Deposit \$ \_\_\_\_\_

## PERSONAL INFORMATION

**APPLICANT'S FULL NAME** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

(FIRST) (MIDDLE) (LAST)  
**Social Security No.** \_\_\_\_\_ **Telephone/Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**SPOUSE'S FULL NAME** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Social Security No.** \_\_\_\_\_ **Telephone/Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

Full Names of All Other Residents:

Relationship to You

Date of Birth

How Did You Hear About Our Property? \_\_\_\_\_

## RESIDENCE HISTORY

**PRESENT ADDRESS** \_\_\_\_\_

Present Telephone \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Present Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

**PREVIOUS ADDRESS** \_\_\_\_\_

Previous Telephone \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Previous Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

## EMPLOYMENT INFORMATION

**PRESENT EMPLOYER** \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_

**SPOUSE'S EMPLOYER** \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_

## INCOME

Total Gross Monthly Household Income \$ \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contract for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Comments: \_\_\_\_\_

## OTHER INFORMATION

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_  
 Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No./State \_\_\_\_\_  
 Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No./State \_\_\_\_\_  
 Driver's License No./State \_\_\_\_\_

Are you subject to registration under a sex offender registration program?  Yes  No

Have you **EVER** (includes under age 18) been charged of **any crime(s)** other than traffic violations?  Yes  No  
**If yes, (list offenses and dates):** \_\_\_\_\_

Are you a citizen or national of the United States?  Yes  No  
**If no, please list your Admission Number** (11 digit number found on DHS form I-94, Departure Record): \_\_\_\_\_

**HAVE YOU OR YOUR SPOUSE EVER:**

Been sued for non-payment of rent?  Yes  No      Broken a Rental Agreement or Lease  Yes  No  
 Been evicted or asked to move out?  Yes  No      Declared Bankruptcy?  Yes  No  
 Been sued for damage to rental property?  Yes  No

In Case of Personal Emergency, Notify: \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

### AGREEMENT AND AUTHORIZATION SIGNATURE

I certify that the statements I have made are true and correct. I understand that the above information is being collected to determine my eligibility. I authorize the Agent or its representatives to verify all information provided on this application and to contact previous or current landlords or other sources for criminal check, credit check and verification information, which may be released to appropriate federal, state, or local agencies. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I certify that if I agree to move into this property, the unit I occupy will be my only residence. I understand that a \$25.00 processing fee must accompany this application which is **non-refundable** even if my application is rejected. **I further understand that false statements or information are punishable under federal law and may be grounds for rejection of this application or grounds for eviction.**

I agree and understand that in the event this application is accepted by the agent or owner within a reasonable time I agree to execute a lease when tendered to me. If I fail or refuse to execute a tendered lease; the security deposit may be retained by the agent or owner as liquidated damages.

APPLICANT'S SIGNATURE \_\_\_\_\_

SPOUSE'S SIGNATURE \_\_\_\_\_

DATE SIGNED \_\_\_\_\_

### OFFICE USE ONLY

Screening	Initial	Date	Result	NOTES: _____ _____ _____
Credit			<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Criminal			<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Meghan's Law			<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Rental History			<input type="checkbox"/> Pass <input type="checkbox"/> Fail	